**English Title** (20 words maximum, only important words are capitalized)

Spanish title (20 words maximum, only important words are capitalized)

Abstract: It should be written in a single paragraph. It should be in Spanish in no more than 100 words, spacing before 22 points, Candara font, size 10, indentation throughout the right and left text of 1.25 cm, justified and 1.5 line spacing. The content of the abstract is explained in the "Detailed Publication Guidelines for Authors".

*Key words:* 3 to 5 words

Resumen: Se escribe en un solo párrafo. Debe estar en español en no más 100 palabras, espaciado anterior de 22 puntos, letra Candara, tamaño 10, sangría en todo el texto derecha e izquierda de 1,25 cm, justificado e interlineado de 1,5. El contenido que aborda el resumen se explica en las “Normas Detalladas de Publicación para Autores”.

*Palabras clave:* 3 a 5 palabras

**Introduction**

The paragraph after the title has a leading spacing of 10 points. The entire body of the article uses a first line indentation of 0.63 cm with single spacing. APA style uses up to five levels of headings shown in the following paragraphs. The "Detailed Publication Guidelines for Authors" illustrates examples of the structure of the heading levels.

Subsequent paragraphs are separated with a preceding 4-point spacing and maintain the first line indentation of 0.63 cm and single spacing.

**Level 1: Title centered, bold, size 14 and with capital initials. Spacing before 14 points.**

The paragraph following a level 1 title has a leading spacing of 10 points, indentation on the first line of 0.63 cm and single spacing.

Subsequent paragraphs are separated with a leading spacing of 4 points maintaining the first line indentation of 0.63 cm and single spacing.

**Level 2: Aligned to the left, size 12 and with initials in capitals 10-point preceding space.**

The paragraph following a level 2 title has a leading spacing of 10 points and uses a first line indentation of 0.63 cm and single spacing.

Subsequent paragraphs are separated with a leading spacing of 4 points maintaining the first line indentation of 0.63 cm and single spacing.

***Level 3: Left-aligned, bold and italic, size 12, bold, capitalized initials. Previous space of 10 points.***

The paragraph following a level 3 title has a leading spacing of 10 points and uses a first line indentation of 0.63 cm and single spacing.

Subsequent paragraphs are separated with a leading spacing of 4 points maintaining the first line indentation of 0.63 cm and single spacing.

**Level 4: First line indentation of 0.63 cm, bold, size 11, capitalized initials. Previous space of 10 points. The paragraph follows.** The paragraph following a level 4 title has no leading spacing or first line indentation.

Subsequent paragraphs are separated with a preceding 4-point spacing and maintain the first line indentation of 0.63 cm and single spacing.

***Level 5*: At the beginning of the paragraph with indentation of 0.63 cm, size 11, italics, initial capital letter. Previous space of 10 points. The paragraph follows.** The paragraph following a level 5 heading has no leading spacing or first line indentation.

**Tables and Figures**

Tables and figures should be presented as soon as they are mentioned in the text for the first time and conform to APA 7th Edition standards.

Example Table:

 **Table 1**

 *Correlations between CAHV factors - 25*

|  |  |  |  |
| --- | --- | --- | --- |
|  | Factor 1 | Factor 2 | Factor 3 |
| Factor 1 | 1 |  |  |
| Factor 2 | ,95\*\*\* | 1 |  |
| Factor 3 | ,92\*\*\* | ,93\*\*\* | 1 |
| \* *p* <, 05; \*\* *p* < ,01; \*\*\* *p* < ,001 |

Example Figure:

**Figure 1**

*Diagram of a production process*

Output:

Final product

Input:

Raw materials

Input processing

Note: Input and a transformation or value-adding process are required to obtain a final product.

**Methodology**

**Results**

**Discussion or conclusions**

Other manuscript structures according to the type of study can be found in the "Detailed Publication Guidelines for Authors".

**References**

References should begin after the Discussion or Conclusions, as soon as the body of the article ends.

The first reference after the title should have 10-point leading spacing. Subsequent references should have no leading spacing.

All references use French indentation of 0.63 cm with single spacing.

References should strictly follow APA publication guidelines, 7th edition.

Remember that all references must be cited at least once in the text and all citations in the text must appear in the references.

*Referencing format:*

Last name Author 1, Initial Name 1., Last name Author 2, Initial Name 2. & Last name Author 3, Initial Name 3. (Year published). Article title. *Name Journal, Volume*(Number), pages. [https://doi.org/númerodoi](https://doi.org/n%C3%BAmerodoi)

*Ejemplo:*

Ramírez, L., Montes, J., & Quispe, N. (2020). The management of the educational system in Peru: a critical view of the current situation. *Revista Peruana de Investigación Educativa, 05*(22), 23-35. [https://doi.org/númerodoi](https://doi.org/n%C3%BAmerodoi)

The first reference has 10 points of spacing before, the later ones do not have spacing. All should have justified alignment and French indentation of 1.25 cm and single spacing.

For more examples and further information on the APA Standards 7th Edition, please consult the following link: <https://normas-apa.org/wp-content/uploads/Guia-Normas-APA-7ma-edicion.pdf>

**Anexo A**

If there are annexes, please include them in this section with a separate page after the References. In case it is necessary to submit more than one annex, name the first one Annex A, the second one Annex B and so on. Annexes should appear in the order in which they are mentioned in the document. Each annex should begin on a new page.